



UNIVERSITÀ DEGLI STUDI DI MILANO

CONCORSO PUBBLICO, PER TITOLI ED ESAMI, A N. 3 POSTI DI CATEGORIA C - AREA AMMINISTRATIVA, CON RAPPORTO DI LAVORO SUBORDINATO A TEMPO INDETERMINATO PRESSO L'UNIVERSITÀ DEGLI STUDI MILANO, DI CUI N. 1 POSTO DA RISERVARE, PRIORITARIAMENTE, ALLE CATEGORIE DI CUI AL DECRETO LEGISLATIVO N. 66/2010 - CODICE 21942

La Commissione giudicatrice del concorso, nominata con Determina Direttoriale n. 388 del 19.1.2022, composta da:

Prof.ssa Silvia Angeloni	Presidente
Dott.ssa Fabrizia Morasso	Componente
Dott. Gerardo Enrico D'Errico	Componente
Dott.ssa Ester Rossi	Componente
Sig. Stefano Giudici	Componente
Dott.ssa Ilaria Almasio	Segretaria

comunica i quesiti relativi alla prova orale:

QUESITO 1

1. **Ai sensi dello Statuto dell'Università degli Studi di Milano, si illustrino i Regolamenti di Ateneo.**
2. **Si illustrino i criteri di aggiudicazione di un appalto pubblico, ai sensi del D.Lgs. n. 50/2016 e s.m.i.**
3. **Different roles in the Grant Agreement**

Depending on the Programme and type of action, entities can participate in various roles: as coordinator, beneficiaries, affiliated entities, associated partners, in-kind contributors, subcontractors.

The coordinator is the beneficiary which is the central contact point for the granting authority and represents the consortium (towards the granting authority). The other beneficiaries are the other entities that participate as beneficiaries (i.e. also sign the grant).

QUESITO 2

1. **Ai sensi dello Statuto dell'Università degli Studi di Milano, si illustri la figura del Rettore.**
2. **Si illustri il ricorso agli strumenti messi a disposizione dalle Centrali di Committenza (CONSIP, ARCA, ecc).**
3. **Action starting date**

The action starting date is fixed in the Data Sheet of the Grant Agreement.

It is usually the first day of the month following the Grant Agreement signature. But the parties can also agree to a fixed starting date (if justified during grant preparation, e.g. conference that must take place on a specific date).

The fixed starting date should normally be in the future (after Grant Agreement signature), but you can also choose an earlier date (retroactive) if agreed with the granting authority.

QUESITO 3

1. **Ai sensi dello Statuto dell'Università degli Studi di Milano, si illustri il Senato Accademico.**



2. Si illustrino sinteticamente i requisiti di partecipazione ad un appalto.

3. Budget transfers (budget flexibility)

The budget is in principle flexible (with certain exceptions).

As a general principle, beneficiaries may transfer budget among themselves, between affiliated entities or between budget categories (without requesting an amendment) and — at the time of reporting — declare costs that are different from the estimated budget.

If the incurred eligible costs, during the action implementation, turn out to be lower than the estimated eligible costs, the difference can thus be allocated to another beneficiary or another budget category.

QUESITO 4

1. Ai sensi dello Statuto dell'Università degli Studi di Milano, si illustri il Consiglio di Amministrazione.

2. Si illustrino sinteticamente le ipotesi nelle quali la stazione appaltante possa ricorrere all'affidamento diretto.

3. Direct costs

'Direct costs' are specific costs directly linked to the performance of the action and which can therefore be directly booked to it.

They are:

- either costs that have been caused in full by the activities of the action
- or costs that have been caused in full by the activities of several actions (projects), the attribution of which to a single action can, and has been, directly measured (i.e. not attributed indirectly via an allocation key, a cost driver or a proxy).

The beneficiaries must be able to show (with records and supporting evidence) the link to the action.

QUESITO 5

1. Ai sensi dello Statuto dell'Università degli Studi di Milano, si illustri il Nucleo di Valutazione.

2. Si illustri che cosa si intende per inventario dei beni patrimoniali ai sensi del Regolamento d'Ateneo per l'amministrazione, la finanza e la contabilità dell'Università degli Studi di Milano.

3. Personnel costs

Costs for employees (or equivalent) are eligible as personnel costs if they fulfil the general eligibility conditions and are related to personnel working for the beneficiary under an employment contract and assigned to the action.

They must be limited to salaries, social security contributions, taxes and other costs linked to the remuneration, if they arise from national law or the employment contract and be calculated on the basis of the costs actually incurred.

QUESITO 6

1. Ai sensi dello Statuto dell'Università degli Studi di Milano, si illustri il Collegio dei Revisori dei Conti.

2. Si illustrino le finalità e le principali tipologie di scritture di integrazione.

3. Purchase costs

This budget category covers, depending on the options that apply, the following sub-categories: travel, accommodation and subsistence, equipment, other goods, works or services, if necessary to implement the action.



It does not necessarily require competitive selection procedures. However, if a beneficiary did not request several offers, it must — in case of a check, review, audit or investigation — be able to show that the price was market-value and that the criteria defining quality were clear and coherent with the purposes of the purchase.

QUESITO 7

1. Ai sensi dello Statuto dell'Università degli Studi di Milano, si illustrino le funzioni e le competenze del Dipartimento.

2. Si illustrino le finalità e le principali tipologie di scritture di rettifica (o storno).

3. Equipment

Purchases of equipment, infrastructure or other assets used for the action must be declared as depreciation costs, calculated on the basis of the costs actually incurred and written off in accordance with international accounting standards and the beneficiary's usual accounting practices.

Only the portion of the costs that corresponds to the rate of actual use for the action during the action duration can be taken into account.

Costs for renting or leasing equipment, infrastructure or other assets are also eligible.

QUESITO 8

1. Ai sensi dello Statuto dell'Università degli Studi di Milano, si illustrino la costituzione e il personale del Dipartimento.

2. Si illustrino le caratteristiche, i criteri di iscrizione e di valutazione delle Immobilizzazioni.

3. Beneficiaries

The beneficiaries, as signatories of the Agreement, are fully responsible towards the granting authority for implementing it and for complying with all its obligations.

They must implement the Agreement to their best abilities, in good faith and in accordance with all the obligations and terms and conditions it sets out.

They must have the appropriate resources to implement the action and implement the action under their own responsibility. They are jointly responsible for the technical implementation of the action.

QUESITO 9

1. Ai sensi dello Statuto dell'Università degli Studi di Milano, si illustrino gli organi del Dipartimento.

2. Si illustri il metodo della partita doppia.

3. Division of roles and responsibilities of beneficiaries

The beneficiaries are jointly responsible for the technical implementation of the action. This means that they accept that they are together responsible for fully implementing the whole project.

If one of them withdraws, the remaining partners must carry out the action as set out in the description of the action — including the part of the defaulting beneficiary. They will have to do this without any additional funding. The Grant Agreement will have to be amended, in order to redistribute the tasks, terminate the beneficiary's participation, and/or add a new beneficiary.

QUESITO 10

1. Ai sensi dello Statuto dell'Università degli Studi di Milano, si illustri la figura del Direttore Generale.



2. Si definiscano i ratei passivi e si fornisca un esempio.

3. Roles and responsibilities within the consortium

The general division of roles and responsibilities within the consortium is as follows:

- the coordinator must coordinate and manage the grant and is the central contact point for the granting authority
- the beneficiaries must all together contribute to a smooth and successful implementation of the grant (i.e. contribute to the proper implementation of the action, comply with their own obligations under the Grant Agreement and support the coordinator in his obligations).

QUESITO 11

1. Si illustri la gestione del fondo economale ai sensi del Regolamento d'Ateneo per l'amministrazione, la finanza e la contabilità dell'Università degli Studi di Milano.

2. Si definiscano i risconti attivi e si fornisca un esempio.

3. Records and other supporting documentation

The beneficiaries must keep appropriate and sufficient evidence to prove the eligibility of all the costs declared, proper implementation of the action and compliance with all the other obligations under the Grant Agreement. If costs that are not supported by appropriate and sufficient evidence, they will be rejected.

'Sufficiency' relates to the quantity of evidence; 'appropriateness' relates to its quality. Evidence is considered sufficient and appropriate if it is persuasive enough for the auditors, who assess it according to generally accepted audit standards.

Milano, 22 febbraio 2022

La Commissione

Prof.ssa Silvia Angeloni - Presidente

Dott.ssa Fabrizia Morasso - Componente

Dott. Gerardo Enrico D'Errico - Componente

Dott.ssa Ester Rossi - Componente

Sig. Stefano Giudici - Componente

Dott.ssa Ilaria Almasio - Segretaria