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DLPC/SETTORE CONCORSI/MT-FL/MTF/ad

Translation of announcement No. 22113

PUBLIC SELECTION, BASED ON QUALIFICATIONS AND EXAMS, FOR THE RECRUITMENT OF 1 SECOND-LEVEL TECHNOLOGIST UNDER A 24-MONTH FIXED-TERM CONTRACT OF EMPLOYMENT AT THE UNIVERSITY OF MILAN – ONCOLOGY AND HEMATOLOGY-ONCOLOGY DEPARTMENT

THE GENERAL MANAGER

Having regard to	Presidential Decree no. 3, of 10 January 1957, containing "General regulations concerning the public civil employees' statute";
Having regard to	Law no. 168 of 9 May 1989, concerning, among other things, the autonomy of Universities;
Having regard to	Law no. 241 of 7 August 1990, and subsequent amendments and additions thereto, and the related University rules implementing norms regarding administrative procedures and the right to access administrative documents;
Having regard to	Law n. 104 of 5 February 1992, which dictates the principles of law on the rights, social integration and assistance of handicapped persons;
Having regard to	Presidential Decree no. 487 of 9 May 1994, and subsequent amendments and additions thereto, containing norms on access to jobs in the public administration and competition procedures;
Having regard to	Presidential Decree no. 445 of 28 December 2000, containing the Consolidated Act on legislative and regulatory provisions regarding administrative documents;
Having regard to	Legislative Decree no. 165 of 30 June 2001 containing "General regulations concerning the system of employment in the public administration";
Having regard to	Legislative Decree no. 196 of 30 June 2003 containing norms on personal data protection and applicable University regulations, and subsequent amendments and additions thereto, as well as the EU Regulation no.679/2016 (i.e., General Data Protection Regulation);
Having regard to	Legislative Decree no. 198 of 11 April 2006, containing the code of equal opportunities for men and women, pursuant to art. 6 of Law no. 246 dated 28 November 2005;
Having regard to	Interministerial Decree of 9 July 2009 which laid down the equivalence, for the purpose of participating in public competitions, among second cycle degrees awarded prior to Ministerial Decree 509/99 (*vecchio ordinamento*), those awarded (*lauree specialistiche*, LS) in accordance with Ministerial Decree 509/99 and those (*lauree magistrali*, LM) awarded in accordance with Ministerial Decree 270/04;
Having regard to	Law no. 240 of 30 December 2010, and subsequent amendments and additions thereto, with specific regard to articles 18 and art. 24 bis;
Having regard to	the University Statute;
Having regard to	the University of Milan Code of Ethics and the Code of Conduct for employees of the University of Milan;
Having regard to	Law no. 190 of 6 September 2012 containing "Provisions for the prevention and repression of corruption and illegality in the public administration";
Having regard to	Legislative Decree no. 33 of 14 March 2013, as modified by the Legislative Decree no. 97 of 25 May 2016, containing "Reordering of provisions regarding the obligation of announcement, transparency and dissemination of information by Public Administrations";
Having regard to	Law no. 97 of 6 August 2013 containing "Provisions for fulfilling the obligations arising from Italy being a member of the European Union- 2013European Law", with specific

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	regard to art. 7, which modifies the provisions in matters pertaining access to jobs within public administrations;
Having regard to	Law no. 125 of 30 October 2013 converting Legislative Decree no.101/2013 into law containing "Urgent provisions for achieving rationalization objectives in the public administration";
Having regard to	Legislative Decree no. 81 of 15 June 2015 containing the "Comprehensive law on work contracts and updating of norms relating to duties, pursuant to art. 1, par. 7, of Law no. 183 dated 10 December 2014";
Having regard to	Rector's Decree no. 26 of 15 December 2016 issuing the University regulations concerning the recruitment of fixed-term technologists, pursuant to art. 24/bis of Law no. 240 of 30 December 2010;
Having regard to	the 2016-2018 triennial collective bargaining agreement (*CCNL*) for technical-administrative University personnel, signed on 19 april 2018;
Having regard to	the Article no. 249 of Legislative Decree no. 34 of 19 May 2020, converted into Law no. 77 of 17 July 2020, according to which the guiding principles and criteria, provided for by Articles 247 and 248, concerning the methods of implementing competitions, the activities of judging committees and those for submitting applications may also be applied to public administrations pursuant to article 1, paragraph 2, of Legislative Decree no. 165 of 30 March 2001;
Having regard to	the 2020/2022 University Strategic Plan;
Having regard to	the University's programmed staffing needs, pursuant to art. 4 of Legislative Decree no. 49 of 29 March 2012;
Having regard to	Legislative Decree of 1.4.2021 n. 44 bearing Urgent Measures for the COVID-19 pandemic containment, in matters of anti-SARS-CoV-2 vaccine, justice and public selections;
Having regard to	Legislative Decree no.52 of 22 April 2021, amended and converted into Law no.87 of 17 June 2021, providing for "Urgent measures for the gradual recovery of economic and social activities in respect of the need to limit the diffusion of the Covid-19 pandemic";
Having regard to	Legislative Decree no.80 of 9 June 2021, amended and converted into Law no.113 of 6 August 2021, providing for "Urgent measures for the enhancing of administrative capacity at public administrations for the purpose of implementing the National Recovery and Resilience Plan (*PNRR*) and for the effectiveness of the justice system";
Having regard to	Law no. 234 of 30 December 2021 concerning the "State budget of forecast for fiscal year 2022 and for the 2022-2024 three-year period";
Having regard to	the resolution of 25.10.2021 by which the Department of Oncology and Hematology-Oncology approved the recruitment of one second-level Technologist, (Italian category D - D3 salary scale), under a 24-month fixed-term full-time contract of employment, which may be renewed, for providing technical and administrative support within the framework of the European research project named *EGFR signalling talks to mitochondria through contact sites* (EGFRtoMITO);
Whereas	the Department of Oncology and Hematology-Oncology guaranteed the financial coverage of the aforementioned second-level Technologist job (Italian category D - D3 salary scale), under a 24-month fixed-term full-time contract of employment to be weighed upon the budget of project no. H2020_ERC21SSIGI_01 named *EGFR signalling talks to mitochondria through contact sites* (EGFRtoMITO);
Having regard to	Director's resolution no. 4365 of 8 February 2022, by which the General Manager authorized the recruitment of the aforementioned second-level Technologist job, (Italian category D - D3 salary scale), under a 24-month fixed-term full-time contract

	of employment, which may be renewed, at the Department of Oncology and Hematology-Oncology for providing technical and administrative support within the framework of the European research project named *EGFR signalling talks to mitochondria through contact sites* (EGFRtoMITO)*;*
Ascertained	that the financial coverage shall weigh upon Project no.H2020_ERC21SSIGI_01, on the sums allocated for fixed-term technical-administrative personnel – Responsible centre: Department of Oncology and Hematology-Oncology;

NOW THEREFORE DETERMINES AS FOLLOWS

ART. 1: PUBLIC SELECTION

A public selection procedure, based on qualifications and exams, is hereby announced for the recruitment of one second-level Technologist (Italian category D - D3 salary scale), according to Article 24-bis of Law no.240/2010, under a 24-month fixed-term full-time contract of employment, which may be renewed, at the Department of Oncology and Hematology-Oncology, for technical and administrative support within the framework of the European research project named *EGFR signalling talks to mitochondria through contact sites* (EGFRtoMITO).

The technologist, under the direction and coordination by the scientific project Supervisor, shall carry out technical and administrative support activities.

PROFESSIONAL ROLE, COMPETENCES AND ACTIVITIES

ROLE

Coordinating and conducting experiments within research project **no.**ERC-CoG-2020, EGFRtoMITO, which is focused on the molecular and functional characterization of a novel mechanism of intracellular communication regulating the signaling of the epidermal growth factor receptor (EGFR).

Required professional competence
- Advanced expertise in cell culture, as well as in the manipulation of cultured cells;
- Knowledge of the main molecular biology and biochemistry techniques;
- Knowledge of immunofluorescence, optical and confocal microscopy techniques;
- Management of projects by the Italian Ministry of Health involving the use of animals fro scientific purposes;
- Management, breeding and organization of mouse colonies;
- Knowledge of mouse tissue extraction and organoid culture techniques;
- Knowledge of immunohistochemistry techniques;
- Fluency in English;
- Good knowledge of Microsoft Office (Word, Excel, PowerPoint), Adobe Photoshop, Adobe Illustrator and expertise in the most used computational applications;
- Excellent organizational and relational skills, inclination to team work and to learn new skills;
- Problem solving abilities according to the profile.

Activities to be performed by the candidate
- Generating and characterizing genetically modified cell models in order to express proteins aimed to: i) visualize contact sites among diverse cellular organelles, ii) detect calcium waves in diverse cellular compartments, iii) measure ATP gradients within the cell, iv) conduct mass spectrometry experiments to identify protein complexes;

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- Setting up experiments of immunoprecipitation, isolation and identification of protein complexes;
- Performing endocytosis and signaling assays by using western blot, immunofluorescence and FACS techniques;
- Coordinating and performing experiments on organoid cultures from mouse organs (breast, skin, intestine etc.);
- Managing mouse colonies required for the project;
- Managing orders and organizing reagents required for the project;
- Collecting, entering and processing data by using computational applications and database available at the Institution.

The professional shall operate within the autonomy and responsability range ascribable to the contract cathegory, as provided for by the collective bargaining agreement (*CCNL*) in force of regarding the Education and Research Sector.

ART. 2: REQUIREMENTS
To be admitted to the selection procedure, candidates must meet the following requirements:
a) academic qualification:

Degree earned according to modalities prior to Ministerial Decree no. 509/1999 and Ministerial Decree no. 270/2004:	or second-level Degree (*Italian: laurea specialistica*) earned according to Ministerial Decree no.509/1999 in:	or Master's Degree earned according to Ministerial Decree no.270/2004 in:
Biotechnologies - curriculum in medical biotechnologies	Medical, veterinary and pharmaceutical biotechnologies (*Italian: classe 9/s*)	Medical, veterinary and pharmaceutical biotechnologies (*Italian: LM-9*)
Biotechnologies - curriculum in veterinary biotechnologies		
Biotechnologies - curriculum in pharmaceutical biotechnologies		
Biological Sciences	Biology (*Italian: classe 6/s*)	Biology (*Italian: LM-6*)
	Human nutrition science (*Italian: classe 69/s*)	Human nutrition science (*Italian: LM-61*)

integrated by **specific cultural and professional qualification** in regard to the activities to be performed and which may be proved by <u>at least two years</u> of working experience in the biomedical field;

or:

Bachelor's degree earned according to Ministerial Decree no.509/1999 in:	Bachelor's degree earned according to Ministerial Decree no.270/2004 in:
Biotechnologies (*Italian: classe 01*)	Biotechnologies (*Italian: classe L-2*)
Biological Sciences (*Italian: classe 12*)	Biological Sciences (*Italian: classe L-13*)

integrated by **specific cultural and professional qualification** in regard to the activities to be performed and which may be proved by <u>at least three years</u> of working experience in the biomedical field;

Candidates who earned their academic qualifications abroad must submit the declaration of equipollence between the qualification obtained abroad and the qualification requested by the

announcement, pursuant to the relevant regulations in force, or a declaration of equivalence in compliance with art. 38, paragraph 3, of Legislative Decree no.165/2001. If in default of these declarations, the candidate can take part in the selection, but with reserve, provided that they undertake to start the equivalence procedure by the announcement deadline and attach to the application form a copy of the request of equivalence. The form to request the equivalence of the foreign qualification can be found on the following website: http://www.funzionepubblica.gov.it/strumenti-e-controlli/modulistica. Information on equivalence and equipollence is available on the following website: http://www.cimea.it/it/servizi/procedure-di-riconoscimento-dei-titoli/riconoscimento-non-accademico.aspx;

b) be 18 years old or older;
c) be an Italian citizen (Italians who are not resident in the Republic have the same rights as Italian citizens), or a citizen of another Member State of the European Union. Non-EU relatives of EU Country Citizens, holding a Stay Permit or a Permanent Stay Permit, as well as Extra-EU Country citizens holding an EC Resident Permit or holding the refugee or subsidiary protection status are also admitted to the selection;
d) fitness for work. The Administration has the right to request that the winner of the competition undergoes a medical check-up, pursuant to the legislation in force;
e) those born in 1985 or earlier must have fulfilled military service obligations;
f) enjoy civil and political rights;
g) not have been denied the right to vote, nor have been dismissed, removed or fired from a job in a public administration due to persistently inadequate performance, nor have been fired from a civil service job (pursuant to art.127, par. 1, letter d) of Presidential Decree no. 3 of 10 January 1957 because they obtained it through the submission of false documents or by fraudulent means.

Citizens of Member States of the European Union or their family members or citizens of Third countries, as indicated in letter c) above, must meet the following requirements:
1) hold an academic qualification requested by the present article and submit it according to the modalities provided for by paragraph 1.a;
2) enjoy civil and political rights in the State of origin or residence as well;
3) meet all the requirements, with the exception of Italian citizenship, requested of citizens of the Italian Republic;
4) have adequate Italian language proficiency.

The stated requirements must be in the candidate's possession by the deadline for applying.
The failure to meet the prescribed requirements, ascertained during or even after the course of the selection procedure, leads to exclusion from the selection itself and constitutes a cause of termination of the employment relationship, if already entered into.
Those who are within the fourth degree of kinship, up to and including the fourth degree, with a professor or researcher attached to the proposing department, with the Rector, the General Manager or a member of the University Board of Directors cannot take part in the selection procedure.
The candidates are admitted to the competition with reserve. The University may order, by motivated provision, at any time, even after the completion of the examination, the exclusion from the competition itself.

ART. 3: APPLICATION PROCEDURE AND DEADLINE

The application form, as well as the qualifications and documents useful for the competition, must be submitted, under penalty of exclusion, using the SICON computer application available on the University of Milan website at http://www.unimi.it/ by 12:00 noon (Italian time) of the fifteenth day starting from the day following that of publication of the call on the University website. If the deadline indicated falls on a

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holiday, the candidate may complete and send the application by 12:00 noon (Italian time) on the first working day available.

For the submission of the online application, the candidate must own and indicate a personal and univocal e-mail address.

1. The submission of the application is divided into two phases:

   a. Registration

   The candidate must register on the online application management system by connecting to the UNIMI portal on the page:

   https://www.unimi.it/reg_utenti_esterni/registrazione/form.html

   The user must:
   - fill in the form by inserting a username and a password chosen by the candidate;
   - afterwards enter the data and follow the instructions provided by the system.

   After the registration, SICON application will send a confirmation e-mail to he e-mail address indicated before, providing the link for activating the credentials. Trough the credentials the candidate can access the SICON application.

   The employees of the University of Milan, already in possession of institutional credentials, (name.surname@unimi.it + password to access the e-mail) access the SICON procedure using these credentials without needing a new registration.

   b. Filling in and submission of the application for participation in the procedure

   The candidate connects to the Unimi portal, to the web page https://www.unimi.it/it/node/576/ and chooses the procedure code through the search engine at the top of the page.

   Within the procedure, the candidate clicks on the link "Submit application".

   - The candidate logs in with the credentials provided by the UNIMI portal or, if a UNIMI employee, with the credentials in their possession.
   - The candidate has logged into the SICON application.
   - The candidate fills in the application form to participate in the competition, following the related instructions. The form to fill out will be available from the day of the publication of the notice on the Official Gazette.
   - Once the procedure has been completed, the candidate must print the application form produced by the system, sign it at the bottom and scan it in .pdf format, or e-sign it and upload it. Only handwritten and digital signatures are accepted. The application form must be uploaded on SICON application system. <u>The lack of the signature on the application form or the non-handwritten or digital subscription will result in exclusion from the procedure.</u>
   - Modifications of the address, telephone number or e-mail address must be communicated as soon as possible to the University at the e-mail address: ufficio.concorsi@unimi.it.
   - The candidate, in the same application form, in relation to their disability, must specify, if necessary, the aids they need to carry out the selective tests as well as the possible need for additional time (Article 20 of Law 5.2.1992 no. 104).
   - The candidates make a self-declaration in the application form relating to the status, qualities, personal qualities and facts required by the announcement. Citizens of States which are not members of the European Union, legally residing in Italy, can self-certify only states, facts and qualities that can be certified or attested by Italian public entities. In case there are in place international conventions between Italy and the country of origin of the declarant, which permit self-certification, the candidate has to indicate in their application the convention invoked. At the time of the establishment of the employment relationship, these declarations must be proven by means of a certification issued by the competent authorities of the foreign State, accompanied by an Italian translation authenticated by the

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Italian consular authority which certifies its conformity with the original, in the manner indicated in Article 3 of the Presidential Decree no.445/2000.

In order to complete the procedure, the candidate must upload the application in .pdf or.p7m format and the following documents:
• copy in .pdf format of a valid identification document;
• copy in .pdf format of the Italian fiscal code;
• the self-declaration of certification and the deed of notoriety relating to the educational and/or professional qualifications (Annex A) which are intended to be presented for the purposes of their assessment, according to the procedures indicated in art. 5 of this announcement. All the qualifications that the candidate intends to present must be possessed by the deadline date of the call;
• curriculum vitae in .pdf format, not exceeding 3 pages, dated and signed. The curriculum has only informative value; only the qualifications listed in the declaration referred to in the previous point will be evaluated;
• any compressed folder in .zip or .rar format containing publications in digital format on .pdf format files collected in compressed folders according to the methods indicated in art. 5 of this notice (it is possible to upload up to 5 compressed folders);
• copy in .pdf format of the receipt of the non-refundable payment of Euro 10.00 credited to the postal current account no. 17755208 assigned to Università degli Studi di Milano or to the bank account BANCA INTESA S.p.A. – Servizio Tesoreria Enti - Via Verdi n. 8 - 20121 Milano - C / C 000000463971 - IBAN: IT 97 G 03069 09400 000000463971 - SWIFT CODE: BCITITMMXXX for payments from abroad – assigned to Università degli Studi di Milano, Via Festa del Perdono 7, indicating the reason: "Contributo per la partecipazione al concorso codice **22113**". The payment receipt must be attached to the application form under penalty of exclusion from the competition.

The administration will carry out appropriate checks on the accuracy of the requests for participation and on the certificates and certifications produced by the candidate during the procedure, in relation to the provisions of the Presidential Decree no. 445/2000.

The submission of the application is concluded by choosing the "Conferma" option at the bottom of the "Allegato domanda" page. The system will notify the receipt of the taking charge of the application form and attachments by sending an e-mail to the address indicated by the candidate.
After confirming the submission of the application, the candidate can insert a new one within the deadline indicated in the notice, in order to modify the content and the attachments. The application could be modified by entering the section "Annulla domanda" and by inserting the new application and any new attachments. Should candiates wish to replace just one or more attachment(s), they still must download the application form produced by the system again, sign it at the bottom and scan it in .pdf format (or, alternatively, digitally sign the application again and upload the file). To complete the modification of the application and any attachment, you have to choose the "Conferma" option at the bottom of the "Allegato domanda" page. In case of lack of confirmation, the submission of the application will be cancelled.

2. The online procedure for filling in and sending the application form and the attachments must be completed by 12:00 noon (Italian time) on the deadline day. The procedure for submitting applications and attachments will be strictly deactivated upon expiry of the deadline and the computer system will no longer allow access to the form or submission of the application.
   If the procedure described is unavailable, the University of Milan reserves the right to communicate, through its website, alternative methods for submitting applications to participate in the procedure.

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Candidates whose applications have been sent after by the deadline or in ways other than those indicated above are not allowed to participate in the procedure.

ART. 4: EXAMINING COMMITTEE
The examining committee is nominated by the General Manger in compliance with applicable provisions. The Committee may hold remote meetings.

ART. 5: ASSESSABLE QUALIFICATIONS
Qualifications will receive a maximum of 40 points. The qualifications that can be assessed, as long as **they are relevant to the profile announced**, and the points attributed, are as follows:

1) **academic qualifications and training - up to 15 points:**
   a) academic qualifications such as post-graduate specialization, PhD, vocational master, university advanced courses, if not requested by the competition announcement as a requirement for application and not used for this purpose by the candidate (up to 10 points);
   b) certificates of training with final evaluation issued after attending professional training courses organized by Public Administrations or Private institutions (up to 5 points).

2) **professional qualifications - up to 15 points:**
   a) professional experience gained through employment at universities, public or private bodies or through freelance activity/collaborations/self-employment relevant to the profile announced. Professional experience must be assessed for the period in excess of that requested in the admission requirements and used for this purpose by the candidate.

3) **technical qualifications or specializations - up to 10 points**:
   a) scientific publications: articles published in scientific journals, communications published in conference proceedings, books or contributions to books, patents (up to 8 points);
   b) participation as a speaker in conferences, courses and seminars (up to 2 points).

The qualifications stated above must be held by the competition deadline and must be certified pursuant to articles 46 and 47 of Presidential Decree 445/2000, using the form in Annex A.

In the self-certification, the candidate must specify analytically and precisely all elements useful for assessing qualifications and completion of the necessary checks on the accuracy of data reported in the self-certifications (e.g., duration of employment – dd/mm/yy of start and termination of employment, employer, Training Institution, duration of the training course, any training course assessments or final exams, etc.).
These statements must be signed and uploaded together with the application.

Publications must be listed in point 3) of annex A (list up to 10 publications), and the candidate may choose to submit at most no. 2 publications in one of the following ways:
- in a certified true copy with a self-drafted affidavit as per annex A;
- if the publication can be accessed online on the editor's website, by indicating the link.

Acts and documents written in a foreign language other than that requested for the exam must be accompanied by their Italian translation certified by the Italian consular or diplomatic authority, or by an official translator, which guarantees their conformity to the originals. Should publications be in a language other than Italian, French, English, German or Spanish, they must be translated into Italian or English.

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Once criteria are established, qualifications are assessed after the written exam but before its correction. The points awarded for qualifications are published along with the results of the written exam on the University website at https://www.unimi.it/it/node/576/ on the webage dedicated to this procedure - code no.**22113.**

ART. 6: EXAMINATION
The selection, which aims to assess the professional preparation of candidates in relation to job duties, includes the following exams:

WRITTEN EXAM ON THEORY
The written test will be in English and will cover topics related to the competences required in the candidate profile, as detailed in art. 1 of this announcement.

ORAL EXAM
The oral exam will cover topics assessed by the written test, as well as the assessment of English proficiency.
The oral exam may also be carried out remotely.

For the written test, candidates will not be allowed to bring along books, periodicals, newspapers and other publications, nor dictionaries, nor texts of law. Furthermore, the use of electronic equipment (i.e., computers, tablets, mobile phones or PDAs) will not be allowed, under penalty of immediate exclusion from the selection procedure.

The exam schedule will be published on the University website at https://www.unimi.it/it/node/576/ on the webage dedicated to this procedure - code no.22113. The publication of the exam schedule is valid as notification in all respects.
Candidates are requested to constantly consult the internet page of this procedure for updates, the publication of which is valid as notification for all purposes.

The Committee will determinate the duration of each exam.
Candidates who have not been notified of their exclusion from the selection are required to be present on the days and at the time communicated. The absence of the candidate from the tests will be considered as their wish to forgo participating in the selection, whatever the cause.

To be admitted to the exam room, candidates must present one of the following valid identification documents:
• identity card or passport or driving license or boat license;
• identification card issued by State Administrations to their employees.

Candidates who have achieved a score of at least 21/30 in the written test are admitted to the oral exam.
The list of candidates admitted to the oral exam, with an indication of the scores gained in the qualifications and written tests, will be published on the University website at https://www.unimi.it/it/node/576/ on the webage dedicated to this procedure - code no.22113.
Exam failure occurs if the candidate does not obtain at least a score of 21/30.

ART. 7: PREFERENCE AMONG APPLICANTS OF EQUAL MERIT
Among applicants of equal merit, preference will be given to the following candidates, in accordance with art. 5, par. 4, of Presidential Decree no. 487 of 9 May 1994, and subsequent amendments:

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a)   those decorated with a medal for military valour;
b)   mutilated or disabled servicemen/women;
c)   those mutilated/disabled as a consequence of war;
d)   those mutilated or disabled while serving in the public or private sector;
e)   war orphans;
f)   orphans of people who died as a consequence of war;
g)   orphans of people who died while serving in the public or private sector;
h)   those wounded in action;
i)   those decorated with a war cross (distinguished service) or other special award for merit in war, as well as heads of large families;
j)   the children of mutilated or disabled servicemen/women;
k)   the children of those mutilated or disabled as a consequence of war;
l)   the children of those mutilated or disabled while serving in the public or private sector;
m)   widow or widower parents who have not remarried, spouses who have not remarried and the widow, widower or unmarried siblings of those who died in action;
n)   widow or widower parents who have not remarried, spouses who have not remarried and the widow, widower or unmarried siblings of those who died as a consequence of war;
o)   widow or widower parents who have not remarried, spouses who have not remarried and the widow, widower or unmarried siblings of those who died while serving in the public or private sector;
p)   those who have served as combatants;
q)   those who have served with merit, in any way and for no less than a year, in the administration that issued the call for applications;
r)   married or unmarried parents, according to the number of dependent children;
s)   disabled or mutilated persons;
t)   voluntary servicemen of the Armed Forces discharged without demerit at the end of their term of service or re-enlistment.

Among candidates of equal merit who fall in the same preference category, priority is given to the candidate who:

u)   has a greater number of dependent children, irrespective of whether the candidate is married or not;
v)   has served commendably in a public administration;
w)   is younger.

In the application candidates must declare whether they meet any of the preference criteria stated above.

ART. 8: APPROVAL OF THE MERIT RANKING

At the end of the selection procedure, the Committee draws up the final ranking based on overall marks, from the highest to the lowest, taking into account preferences among applicants of equal merit, according to Article 7 of this call. Candidates who are placed in the merit ranking based on the score gained in the exam tests and in the evaluation of qualifications within the limits of the positions available for the competition are declared winners. The final score is the result of the sum of the mark obtained in the first exam and the mark obtained in the oral exam, to which is added the score of the evaluation of qualifications. The merit ranking is approved by a resolution of the General Manager and is formulated by summing the outcome of qualification assessment with exam results.

The publication of the merit ranking has the value of notification for all legal purposes and from that date begins the deadline for any appeals.

The ranking is posted on the University website at https://www.unimi.it/it/node/576/ and remains valid for two years from the date of publication, pursuant to current legislation.

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ART. 9: ENTERING INTO THE INDIVIDUAL CONTRACT OF EMPLOYMENT AND TAKING UP DUTIES
The successful candidate will be hired on probation under an individual 24-month fixed-term full time contract of employment, which may be renewed, as a second level Technologist, (Italian: category D - D3 salary scale) according to the current collective bargaining agreement (*CCNL*) for technical-administrative University personnel, to which a variable pay equal to 15% of the total emoluments is added on the basis of the assessment carried out annually by the Director of the Department in relation to the objectives achieved and taking into account the available resources, to weigh upon the research project referred to in Article 1 of this announcement.

When taking up duties, the employee must confirm, pursuant to Presidential Decree no. 445 of 28 December 2000, by self-certification, that they meet the requirements for employment as specified in art. 2 of this announcement. The statement that they meet citizenship requirements and enjoy political rights must refer to the competition deadline. The administration will complete appropriate checks on the accuracy of self-drafted affidavits, pursuant to art. 71 of Presidential Decree no. 445 of 28 December 2000. Should checks reveal false statements, the candidate will lose all benefits resulting from the false information provided, without prejudice to the provisions of art. 76 of Presidential Decree no. 445 dated 28 December 2000 on criminal penalties.

The responsible occupational physician of the University of Milan will ascertain the candidate's fitness for work.

There is a one-month probationary period. This period cannot be renewed or extended.

In no case whatsoever can employment exceed the duration set by law, nor can it be transformed into a contract of permanent employment and, pursuant to art. 24 bis, par. 5 of Law no.240/2010, it cannot confer rights for access to positions in the University academic staff or technical-administrative personnel.

The contract of employment is not compatible with other employment contracts and/or self-employment in the public or private sector, nor with similar contracts with the University of Milan or other universities or with private scientific institutions, nor with doctoral research programmes, research grants, or other forms of post-graduate training. Employment as a fixed-term technologist is not compatible with work in commerce or industry; full-time occupation is not compatible with freelance activity.

For any other aspects relating to the discipline of the employment relationship, the provisions of the University Regulations for the recruitment of fixed-term Technologists, issued with D.R. n. 26 of 15 December 2016 and the 2016-2018 collective bargaining agreement (*CCNL*) for technical-administrative University personnel of the Education and Research Section, signed on 19 April 2018.

ART. 10: PERSONAL DATA PROCESSING
In accordance with Legislative Decree no.196/2003 - Code on Personal Data Protection - and its subsequent amendments and additions, as well as the European Regulation on the protection of personal data on data protection (EU 679/2016), please be informed that the University undertakes to respect the confidentiality of the information provided by the candidate: all data provided will be processed only for the institutional purposes connected and instrumental to the competition and to the possible entering into and management of the employment contract, in compliance with the provisions in force. Complete information for candidates for the selective procedures of technical-administrative staff is published at:
https://ww.unimi.it/node/605

ART. 11: PROCEDURE SUPERVISOR
Pursuant to Law no. 241 of 7 August 1990, the superviosor responsible for this selection procedure is Ferdinando Lacanna; the contact person for the procedure is Maria Teresa Fiumanò – Università degli Studi di Milano - Via S. Antonio no. 12 – Milan. For further information: Legal Affairs and Employee Competitive Hiring Division – Teaching and Technical, Administrative & Library Staff Competitive Hiring Sector– Technical, Administrative and Library Staff Recruitment Office: ufficio.concorsi@unimi.it.

Code 22113

ART. 12: REFERENCE LAWS

Any items for which no specific provision has been made in this call for applications or in the University Regulations for the recruitment of fixed-term Technologists, issued by Rector's Decree no.26 of 15 December 2016, shall be regulated, where applicable, by the provisions in force governing competitions, as compatible.

ART. 13: PUBLICATION

This announcement is published on the University website and has been sent to the Italian Minister of Education, University and Research and to the European Union for publication in both Italian and English on their respective websites.

General Manager
Roberto Bruno Conte

SELF-DRAFTED AFFIDAVIT PURSUANT TO ARTICLES 46 AND 47 OF PRESIDENTIAL DECREE NO. 445 OF 28 DECEMBER 2000

With reference to the application for admission, based on qualifications and exams, the present public selection procedure is hereby announced for the recruitment of one second-level Technologist (Italian: category D - salary scale D3), according to Article 24-bis of Law No.240/2010, under a renewable 24-month fixed-term full-time contract of employment at the University of Milan - Department of Oncology and Hematology-Oncology, for technical and administrative support within the framework of the European research project named *EGFR signalling talks to mitochondria through contact sites* (EGFRtoMITO), published on ……………………… code 21113

I, the undersigned, …………………………………………………..……………………………………………………………………………

born in ………………………………………………………………………..………..………..…………… on ……………….………………………

and resident in (full address) …………………………………..……………..…............……………………………..………..……………

aware that making false statements or submitting false documents is a crime punishable by law, pursuant to art. 76 of Presidential Decree no.445 of 28 December 2000,

<div align="center">

HEREBY DECLARE:

</div>

that I hold the following assessable qualifications, pursuant to art. 5 of the competition announcement and that the attached copies conform to the originals:

1) **Academic qualification:**

a) Postgraduate specialization, PhD, vocational master, University specialization:					
Qualification	Programme	University/Public institution	from dd/mm/yy	to dd/mm/yy	Indicate whether a copy of the act/document is attached (e.g. annex no. …)
Postgraduate specialization					
PhD					
Vocational master					
University specialization					

b) Certificates of training with final exams issued at the end of professional training courses organized by Public Administrations or Private institutes:					
Course title	Awarding Institution (complete name and address)	Final assessment/marks	Course duration		Indicate whether a copy of the act/document is attached (e.g. annex no. …)
			from dd/mm/yy	to dd/mm/yy	

2) Professional qualifications

a) professional experience gained through jobs in universities, public or private bodies or through freelance work/collaborations/self-employment relevant to the job profile:					
Structure	Category/employment level/area	Description of activities	from dd/mm/yy	to dd/mm/yy	Indicate whether a copy of the act/document is attached (e.g. annex no. …)

3) Technical qualification or specialization

a) scientific publications: articles published in scientific journals, communications in conference proceedings, books or contributions to books, patents: *N.B.: List the publications (up to 10) and attach up to 2, as laid down in art. 5 of the competition announcement.*					
Title (books, journal articles, conference proceedings)	Journal/conference	Authors	Editor	Date and place of publication	Indicate whether a copy of the act/document is attached (e.g. annex no. …)

b) participation, as a speaker, in conferences, courses and seminars:					
Type and role	Title	Location	from dd/mm/yy	to dd/mm/yy	Indicate whether a copy of the act/document is attached (e.g. annex no. …)

date …………………………….

Signature

………………………………………………….

Notice pursuant to art.13 of Legislative Decree no.196/2003 and Regulation UE no. 679/2016 (GDPR):
the data above are required by legislative provisions for the purposes of the procedure and will be used solely for that purpose.

The statement, pursuant to the law above may be made by Italian citizens, by citizens of the European 'Union and by citizens of States not members of the European 'Union who are authorized to stay or regularly reside in Italy, with the limitations set out in art. 3 of Presidential Decree no.445/2000.