

Dear Candidate,

thank you for your interest in the **Competition for Research Associate** issued by **University of Milan - Department of ECONOMICS, MANAGEMENT AND QUANTITATIVE METHODS**.

Please find below some FAQs, covering some related issues.

#### 1. Call and application templates

Please see the call and annexes in attachment (direct download [here](#)).

You are kindly asked to read the call carefully, before starting the process.

#### 2. Is the TAX IDENTIFICATION NUMBER (CODICE FISCALE) mandatory for foreign people?

Codice Fiscale is not requested for foreign candidates.

For example, when the candidate enters a foreign country in the "Comune di nascita" (birthplace) field (chosen from the drop-down list generated after typing the first characters), automatically the application no longer requires neither typing the Tax Identification Code in the appropriate field, nor uploading a copy of it.

Please note that it is mandatory if you win the Competition. Please find [here](#) how to apply for the Tax Identification Number for foreign citizens.

#### 3. Do I need PEC (Posta Elettronica Certificata - Certified mail) to send my application?

No, you don't. You are kindly asked to submit your application on SICON Platform.

However Posta Elettronica Certificata- [Certified Mail](#) can be useful to deal with Italian Public Administration.

For example, you must use PEC to apply for EQUIVALENT QUALIFICATION of PhD title (see question 6 and 7).

Please find below a list of Qualified Certification Service Providers for citizens living abroad:

[ArubaPEC S.p.A.](#)

[Intesa S.p.A.](#)

[InfoCert S.p.A.](#)

[Namirial S.p.A.](#)

[Intesi Group S.p.A.](#)

#### 4. How can I submit my application?

The application consists in two steps:

a) registration as external at this link:

[https://www.unimi.it/reg\\_utenti\\_esterni/registrazione/form.html](https://www.unimi.it/reg_utenti_esterni/registrazione/form.html)

When you receive a confirmation email you can go ahead on SICON Platform.

b) uploading the application and annexes on the SICON platform (only in Italian)

To join the SICON platform you should use:

this link, for Econometrics (code 4835)

<https://www.unimi.it/it/ateneo/lavora-con-noi/reclutamento-ricercatori/selezioni-ricercatori/ricercatore-tipo-sc-13/a5-ssd-secs-p/05-codice-4835>

Then click on **PRESENTA LA DOMANDA** (SUBMIT THE APPLICATION) at the bottom right.



## Ricercatore Tipo B - s.c. 13/A2, ssd SECS-P/02 (Codice 4803)

Selezione pubblica a n. 1 posto di ricercatore a tempo determinato di tipo B  
Bando D.R. 3488/2021 del 05/08/2021 a complessivi n. 6 posti

Settore Concorsuale  
13/A2 - POLITICA ECONOMICA  
SSD  
SECS-P/02 - POLITICA ECONOMICA

Dipartimento di Economia, Management e Metodi Quantitativi

### Bando

Bando + allegati + Competition notice in English (in formato zip)

### Modalità di partecipazione

La candidatura si presenta online attraverso il **servizio Sicon**. Per maggiori informazioni sulle procedure di reclutamento consulta la sezione **Reclutamento Ricercatori**.

### Publicato

24-08-21

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G.U. 67 del 24/08/2021

### Scadenza

24-09-21 12:00

### Per informazioni

Ufficio Concorsi Personale Docente e Ricercatore  
Via Sant'Antonio 12

[Presenta la domanda](#)

You are re-directed on the **SICON platform page**, where you can insert your login and password and start your submission



## Autenticazione

Homepage > Autenticazione

Email di ateneo o nome utente

Tipo utente

Password

Mostra

Ricordami

**Entra**

Non ricordi la password o il nome utente?  
[Registrali al portale come utente sistema](#)

[Trasparenza](#) [Accessibilità](#) [Privacy e cookie](#) [Info legali](#)

For more details, please see the **Article 4-Online application of the call**.

**5. Is the SICON Platform available in English?**

At the moment, the SICON Platform is available only in Italian.

**6. Which are the Admission requirements?**

You can find the requirements in the Article 2 of the Call.

If the **doctoral degree was not achieved in Italy**, the candidate is asked to provide EQUIPOLLENCE QUALIFICATION (please see the instructions [here](#), only in Italian) or EQUIVALENT QUALIFICATION (please see the instructions [here](#)).

**7. Is the equivalence/equipollence qualification of PhD title mandatory at this stage?**

No, it isn't. It is required in case you win the competition, when you sign the contract.

At this first step, **you must upload the proof that you sent the application for this title** (e.g. screen shot of the email sent or email return receipt).

However, you are kindly asked to start the request ASAP, due to the duration and complexity of this procedure.

**8. Italian language**

According to the Call, foreign citizens must declare to have adequate Italian language proficiency.

However, the Department offers several teaching programs in English; during the selection, a commitment to learn Italian upon recruitment will be requested.

**9. Can I send the application via email?**

No, you can't. The application for the present selection procedure **must be completely and exclusively filled in and submitted online, by using the IT platform available on the University of Milan website, the SICON platform.**

**10. How should I upload the annexes A, B and C?**

Annex A, B and C must be uploaded on SICON PLATFORM in the ALLEGATI Section.

Please use:

- **Annex A** for "*Dichiarazione di possesso dei requisiti previsti dall'art. 2 del bando*"
- **Annex B** as template for CV
- **Annex C** for "*Dichiarazione sostitutiva di atto di notorietà attestante la conformità all'originale delle pubblicazioni*"

Selezione pubblica per la copertura di n. 1 posto/i di Ricercatore a tempo determinato per il settore  
24, comma 3, lettera b) della Legge 240/2010 presso il Dipartimento di Economia, Management e Metodi Quantitativi - Codice concorso

## Allegati

Si invitano i candidati ad optare per una scansione a bassa risoluzione (300 dpi) dei documenti da allegare o a provvedere a comprimere le dimensioni dei documenti disponibili su file, utilizzando strumenti o <https://www.pdfcompress.com> o <http://pdfcompressor.com> o simili.

Curriculum vitae datato \*

(Tipo file: pdf - Dimensione massima: 5 MB - Numero massimo files: 1)



ANNEX B

Documento di riconoscimento valido \*

(Tipo file: pdf - Dimensione massima: 1 MB - Numero massimo files: 1)

Codice fiscale \*

(Tipo file: pdf - Dimensione massima: 1 MB - Numero massimo files: 1)

Pubblcazioni \* (Numero massimo di pubblicazioni da presentare: 12)

(Tipo file: zip rar zipx - Dimensione massima: 30 MB - Numero massimo files: 5)

Elenco numerato, datato e firmato, delle pubblicazioni \*

(Tipo file: pdf - Dimensione massima: 1 MB - Numero massimo files: 1)

Dichiarazione di possesso dei requisiti previsti dall'art. 2 del bando \*

(Tipo file: pdf - Dimensione massima: 1 MB - Numero massimo files: 1)



ANNEX A

Dichiarazione sostitutiva di atto di notorietà attestante la conformità all'originale delle pubblicazioni \*

(Tipo file: pdf - Dimensione massima: 1 MB - Numero massimo files: 1)



ANNEX C

Copia della ricevuta del versamento di € 25,82 \*

(Tipo file: pdf - Dimensione massima: 1 MB - Numero massimo files: 1)

⊗ Annulla

← Indietro

→ Avanti

## 11. Can I use another template for the Curriculum Vitae?

It's strongly recommended to use the UNIMI template (Annex B). In case you decide to use another format, **PLEASE** check carefully that **ALL ITEMS** required in Annex B are present in your version.

We hope this can help you.

Best regards,

*CEEDS Centre of Excellence in Economics and Data Science*

*Department of Economics, Management and Quantitative Methods of UNIMI*