



UNIVERSITÀ DEGLI STUDI DI MILANO

CONCORSO PUBBLICO, PER TITOLI ED ESAMI, A N. 3 POSTI DI CATEGORIA C, POSIZIONE ECONOMICA C1 - AREA AMMINISTRATIVA, CON RAPPORTO DI LAVORO SUBORDINATO A TEMPO INDETERMINATO, PRESSO LA DIREZIONE LEGALE E PROCEDURE CONCORSUALI PERSONALE DIPENDENTE, PER LE ESIGENZE DEL SETTORE CONCORSI PERSONALE DOCENTE E TAB, DI CUI N. 1 POSTO DA RISERVARE, PRIORITARIAMENTE, ALLE CATEGORIE DI VOLONTARI DELLE FORZE ARMATE IN FERMA BREVE O IN FERMA PREFISSATA DI CUI AGLI ARTT. 1014 E 678 DEL D.LGS 15.3.2010, N. 66 - BANDITO CON DETERMINA N. 7430 DEL 01.07.2020, IL CUI AVVISO È STATO PUBBLICATO SULLA G.U. N. 53 DEL 10.07.2020 - CODICE 21133

La Commissione giudicatrice del concorso, nominata con determina n. 10722 del 18/09/2020, così composta:

DOTT. LACANNA FERDINANDO - PRESIDENTE

DOTT. CUI STEFANO - COMPONENTE

DOTT.SSA LUPI PAOLA - COMPONENTE

DOTT.SSA MASTROMAURO VITTORIA - COMPONENTE AGGIUNTO

SIG. MONTANA GIUSEPPE - SEGRETARIO

comunica i quesiti relativi alla prova orale:

Gruppo di quesiti n. 1

- 1) Il collegio di disciplina e la responsabilità disciplinare del personale docente
- 2) Il potere di rappresentanza dell'Università

Brano in inglese:

A message to a new friend

Hi Lucia

How are you? It was so nice to meet you last week in Sydney at the sales meeting. How was the rest of your trip? Did you see any kangaroos? I hope you got home to Mexico City OK.

Here's a photo of you and me at the restaurant in Sydney. That was a very fun night! Remember the singing Englishman? Crazy! Please send me any other photos you have of that night. Good memories.

Please give me your email address and I will send you the documents.

Gruppo di quesiti n. 2

- 1) Le cause di estinzione del rapporto d'impiego.
- 2) Firme elettroniche e firme digitali

Brano in inglese:

A message to a new friend

Anyway, I have the documents about the new Berlin offices. We're going to be open in three months. I moved here from London just last week. They are very nice offices, and the location is perfect. There are lots of restaurants, cafés and banks in the area. There's also public transport; we are next to an U-Bahn (that is the name for the metro here). Maybe you can come and see them one day? I would love to show you Berlin, especially in the winter. You said you have never seen snow - you will see lots here! Bye for now. Mike

Gruppo di quesiti n. 3

- 1) Doveri e diritti del pubblico dipendente
- 2) La conservazione dell'atto amministrativo

Brano in inglese:

An email from a friend

Hi Samia,



Just a quick email to say that sounds like a great idea. Saturday is better for me because I'm meeting my parents on Sunday. So if that's still good for you, why don't you come here? Then you can see the new flat and all the work we've done on the kitchen since we moved in. We can eat at home and then go for a walk in the afternoon. It's going to be so good to catch up finally. I want to hear all about your new job!

Gruppo di quesiti n. 4

- 1) Nullità dell'atto amministrativo
- 2) Compiti del Nucleo di Valutazione

Brano in inglese:

An email from a friend

Our address is 52 Charles Road, but it's a bit difficult to find because the house numbers are really strange here. If you turn left at the post office and keep going past the big white house on Charles Road, there's a small side street behind it with the houses 50-56 in. But call me if you get lost and I'll come and get you. Let me know if there's anything you do/don't like to eat. Really looking forward to seeing you! See you soon!
Gregor

Gruppo di quesiti n. 5

- 1) L'annullabilità dell'atto
- 2) Le modalità di assunzione a tempo determinato nel pubblico impiego

Brano in inglese:

An end of term report

Well done, Javier, on all your hard work this term. You are always active in speaking activities, and this is great. I always enjoy reading your writing too; you have very good ideas. You can see from your marks that reading is not a problem for you. Sometimes you still make small grammar mistakes, and I think you can improve your vocabulary.

Gruppo di quesiti n. 6

- 1) L'atto amministrativo
- 2) Il Regolamento Europeo in materia di protezione dei dati personali (regolamento 2016/679)

Brano in inglese:

An end of term report

I recommend you review many of the language points we studied this term. There is extra language practice in your online workbook. The area you need to work on the most is listening. I know this is difficult for you. I recommend more practice at home. Listen to English TV shows, podcasts and radio as much as possible. I can give you a list of things to listen to. I've enjoyed working with you. Have a nice holiday, and good luck for next term!

Gruppo di quesiti n. 7

- 1) Il procedimento disciplinare del personale tecnico amministrativo d'Ateneo
- 2) La comunicazione di avvio del procedimento

Brano in inglese:

An invitation to a job interview

Dear Grace,

Thank you for your application for the position of sales manager.

We would like to invite you for an interview at 10 a.m. on Monday 21 September at our offices at The Shard, 32 London Bridge Street, London.

You will meet with our head of sales, Susan Park, and the interview will last for about 45 minutes. During this time, you will have the opportunity to find out more about the position and learn more about our company.

Gruppo di quesiti n. 8

- 1) La responsabilità dei pubblici impiegati nei confronti della P.A.



2) I compiti e le funzioni del Direttore Generale dell'Università

Brano in inglese:

An invitation to a job interview

Please bring your CV and references to the interview. You will also need to show a form of ID at reception to receive a visitor's pass. Please ask for me as soon as you arrive. If you have any questions or if you wish to reschedule, please call me on 555-1234 or email me by 12 September.

I look forward to meeting you.

Best regards,

Anna Green Human Resources Assistant

Gruppo di quesiti n. 9

1) Il responsabile del procedimento

2) Comitato unico di garanzia per le pari opportunità, la valorizzazione del benessere di chi lavora e contro le discriminazioni

Brano in inglese:

Choosing a conference venue

The International Centre

Whether you are looking for a conference venue or a place to have your meetings and your training days, the International Centre is the perfect modern space for your event.

Offering free Wi-Fi, secure parking and all-day refreshments, the International Centre has 120 meeting rooms and a theatre for up to 1,000 people.

Conveniently located in the city centre, the International Centre is close to the shops and only a ten-minute walk to the train station.

Gruppo di quesiti n. 10

1) I ricorsi giurisdizionali

2) Il principio di imparzialità e di buon andamento

Brano in inglese:

Choosing a conference venue

The Grand West

The Grand West is a country house surrounded by rolling hills and beautiful scenery, only a 30-minute drive from the airport.

With 76 hotel rooms, 12 meeting rooms and a conference room that takes up to 200 people, the Grand West offers free Wi-Fi and a whiteboard in every room.

You can also make use of the gardens of the Grand West for team-building events and outdoor activities.

Our indoor swimming pool, gym and 18-hole golf course will ensure that your event is relaxing and enjoyable for everyone.

Gruppo di quesiti n. 11

1) I ricorsi amministrativi

2) I compiti e le funzioni del Rettore

Brano in inglese:

An email about a business event

Dear Jonas,

thanks for making it possible for me to go to the Lumos conference in London last week. As you know, it is the biggest technology conference in the country and very important to our work.

I learned a lot and I've made some new contacts that will be good for our company. I think we should try to attend the 'Innovation Day' in April as well.

Gruppo di quesiti n. 12

1) Differenze tra diritto soggettivo e interesse legittimo

2) Codice di comportamento dei dipendenti e prevenzione della corruzione

Brano in inglese:



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An email about a business event

I focused on talks about robotics, as that is our most interesting area at the moment. The presentations on robot 'hands' and robots for hospitals were particularly interesting for us. I'm attaching a detailed report on this new research with some suggestions about how we can use it.

Thanks again for this opportunity. I'm happy to discuss the report further if you're interested.

Best regards, Nina

Gruppo di quesiti n. 13

- 1) La mobilità nel pubblico impiego
- 2) Compiti e funzioni del Direttore di Dipartimento

Brano in inglese:

Professional profile summaries

Maria

I am an architect with 20 years' experience of designing and developing spaces. I am a partner in the award-winning STG Architects Ltd, which is famous for its work on the Galroy Building in London. I enjoy working with people from all over the world and have international experience of working in Italy, Greece, Thailand, Australia and Brazil. I have a Master of Science from Sheffield University and a BA in Architecture from Hull University. I also speak Italian and Thai. When I am not working, I spend my time hiking, skiing and diving.

Gruppo di quesiti n. 14

- 1) Il reclutamento dei professori universitari
- 2) Le fasi del procedimento amministrativo

Brano in inglese:

Professional profile summaries

Emily

I am an experienced sales manager with 12 years' experience of developing customer service teams. I am skilled in negotiation, team motivation and building successful sales teams. After ten years of working in sales and customer service at Halo Bank, I am now the sales office manager of a team of 120 at Southern General Plastics Ltd. I have an MBA from Stanford University and a degree in Business Studies from Cornell University. I am creative and hardworking, and enjoy working with others.

Gruppo di quesiti n. 15

- 1) Le modalità di accesso al pubblico impiego
- 2) La ratifica del provvedimento amministrativo

Brano in inglese:

Study skills tips

Don't be afraid of making mistakes. People often get things wrong. Good language learners notice their mistakes and learn from them.

Make notes during every class. Notes help you to remember new language. Look at your notes when you do your homework.

Use a dictionary. Good language learners often use dictionaries to check the meaning of words they don't know. They also make their own vocabulary lists.

Gruppo di quesiti n. 16

- 1) Il potere di autotutela della P.A.
- 2) Lo Statuto e i Regolamenti universitari

Brano in inglese:

Study skills tips

Think in the language you're learning outside the classroom. When you're shopping or walking down the street, remember useful words and phrases.

Do extra practice. Test and improve your language, reading and listening skills with self-study material. You can find a lot of this online.



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Enjoy the process. Good language learners have fun with the language. Watch a TV series or film, listen to songs, play video games or read a book.

Milano, 26 ottobre 2020

LA COMMISSIONE

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