



# UNIVERSITÀ DEGLI STUDI DI MILANO

**CONCORSO PUBBLICO, PER TITOLI ED ESAMI, A N. 7 POSTI DI CATEGORIA D - AREA AMMINISTRATIVA-GESTIONALE, CON RAPPORTO DI LAVORO SUBORDINATO A TEMPO INDETERMINATO PRESSO L'UNIVERSITÀ DEGLI STUDI DI MILANO, DI CUI N. 3 POSTI DA RISERVARE, PRIORITARIAMENTE, ALLE CATEGORIE DI CUI AL DECRETO LEGISLATIVO N.66/2010 - CODICE 22284**

La Commissione giudicatrice della selezione, nominata con Determina Direttoriale n. 9424 del 09/06/2023, modificata con Determina Direttoriale n. 11153 del 05/07/2023 e composta da:

Dott. Eduardo Parisi	Presidente
Dott.ssa Ilaria Bardoni	Componente
Dott.ssa Chiara Rigamonti	Componente
Sig.ra Rita D'Amico	Segretaria

comunica i quesiti relativi alla prova orale:

## **Busta n. 1**

1. Qual è la differenza tra silenzio inadempimento e silenzio qualificato della pubblica amministrazione?
2. Il Nucleo di Valutazione ai sensi delle disposizioni statutarie dell'Università degli Studi di Milano
3. University enrolment in Italy is regulated by ministerial provisions that establish different admission procedures for *EU* or *EU-equivalent students* and *non-EU students* residing abroad. Italian, European or non-European citizens with residence permits shall apply directly to the University. They don't need to pass any Italian proficiency test. On the contrary, *non-EU students* residing abroad are required to submit a pre-enrolment application on University website and have access to reserved quotas in every degree programme. They have to pass an Italian proficiency test in order to be admitted. For possible exemptions, check the section "Italian language test". In both cases, to enrol, it is necessary to apply for admission and take an admission test or a skills assessment.

## **Busta n. 2**

1. Il responsabile del procedimento
2. Le principali competenze del Consiglio di Dipartimento ai sensi del Regolamento Generale dell'Università degli Studi di Milano
3. For students with family unit residing and with income/property abroad, the second instalment is not calculated according to the ISEE Università certification. The University establishes a fixed amount of second instalment on the basis of the degree course attended and the country of citizenship. For more details about the amount due and the country tables, please visit the page "Fees-current academic year", in the section "Second instalment of fees for students with income/property abroad". For political refugees the fees coincide with the minimum amount. Only students applying for scholarship and accommodation, in cases and modalities indicated in the call for applications, must upload during the online procedure these documents translated into Italian and legalized.



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## **Busta n. 3**

1. La segnalazione certificata di inizio attività
2. Elettorato attivo e passivo per l'elezione del Rettore dell'Università degli Studi di Milano
3. It is extremely important to have valid health insurance, as it is also required in order to apply for a residence permit within 8 days of your arrival in the country.

Perhaps you already have health insurance, which was taken out in your home country and validated by the diplomatic representation prior to your departure. If not, the two safest options are: voluntary registration with the Italian national health service (Servizio Sanitario Nazionale or SSN), which gives you the opportunity to choose a doctor (general practitioner), who will deal with health problems free of charge, and prescribe medicines, tests and specialist examinations when necessary. Registration is valid until 31st December.

the W.A.I. (Welcome Association Italy) private policy, which covers emergency health treatments in public hospitals, providing also a few extra services, according to the package chosen.

## **Busta n. 4**

1. Giurisdizione in caso di controversie relative ai rapporti di lavoro nella pubblica amministrazione
2. Le principali competenze del Senato Accademico ai sensi dello Statuto dell'Università degli Studi di Milano
3. Milan is a strange city, as you will realize when you live here. The urban landscape is not dominated by monuments and works of art, as it is in Venice, Florence or Rome, yet there are a host of things to see and discover.

Milan is perhaps most famous for fashion, for theatre and for the international scope of its trade fairs, yet it conceals many wonderful surprises: you just have to know where to look or you can simply wander around, for example, venturing into the internal courtyards of the private palazzos in the city centre, most of which are extremely beautiful.

At one time, Milan was a navigable city, though not on the same level as Venice. It was Leonardo Da Vinci who was responsible for improving the canals which linked Milan to the Ticino and the Adda, by designing a system of locks.

## **Busta n. 5**

1. Le dichiarazioni sostitutive ai sensi del d.p.r. n. 445/2000
2. I componenti del Consiglio di Amministrazione dell'Università degli Studi di Milano
3. It is easy to travel around Milan using the public transport system, with its trams, buses and underground network. All the information you need can be found on the website of the city's transport company, ATM, which also offers a Radiobus service, an extremely useful and convenient collective taxi.

You can travel on the metro by paying directly at the ticket gate with Mastercard, Visa, Maestro and VPay contactless cards.

For students, annual or monthly public transport passes are available at reduced prices. As of 15 July 2019, the new Integrated Tariff System of the Mobility Basin includes all the municipalities of the Metropolitan city of Milan and of the province of Monza e Brianza.

The System considers Milan as centre of reference, dividing the surrounding territory in concentric circular areas, each one representing a tariff zone.



## **Busta n. 6**

1. I contratti di ricerca nella legge n. 240/2010
2. La composizione del Consiglio di Dipartimento sulla base delle disposizioni statutarie e regolamentari dell'Università degli Studi di Milano
3. The Italian University System is organised in three cycles defined academic qualifications are associated with each cycle which allow students to progress with their studies, to participate in public recruitment competitions and to enter the workplace and careers in the professions (diagram of the university system).

University study courses are structured in credits. A university credit (CFU) is usually equivalent to 25 hours of study by a student, including individual study in the total. The average quantity of academic work performed by a full-time student in one year is by convention measured as 60 CFUs. The CFU system is equivalent to the ECTS system.

Degree and Master's Degree study courses that share goals and educational activities are gathered in "classes" (degree classes).

## **Busta n. 7**

1. La revoca e l'annullamento d'ufficio del provvedimento amministrativo
2. Il Direttore Generale: modalità di designazione e principali attribuzioni come previste dallo Statuto dell'Università degli Studi di Milano
3. The Diploma Supplement is a document attached to the final qualification, intended to improve international "transparency" and to facilitate academic and professional qualification recognition (diplomas, degrees, certificates etc.). Its function is to supply a description of the nature, the level, the context, the contents and the status of the studies performed and successfully completed by the individual mentioned in the original copy of the qualification to which such Supplement is attached. It is based on an international model developed through an initiative of the European Commission, the Council of Europe and UNESCO.

The Diploma Supplement, issued in dual languages (Italian and English) is composed of eight sections containing information on the holder of the qualification, on the institution that issued it, on the level and the nature of the qualification, on the curriculum of the study course followed and the results obtained, on academic and professional rights, etc.

## **Busta n. 8**

1. Motivazione del provvedimento amministrativo
2. L'elezione del Direttore di Dipartimento ai sensi dello Statuto dell'Università degli Studi di Milano
3. The subject exams (referring to each separate topic) may be oral, written or practical (especially in AFAM institutions). Failure to pass an exam is not indicated in the "exam transcript", therefore the student must retake the exam in order to achieve a positive result. Each university can choose autonomously how many times a student may repeat an exam within the period reserved for subject exams. The grades for subject exams are measured in thirtieths (0-30 scale), the minimum grade is 18/30 and the maximum grade is 30/30. The maximum grade can be enhanced with "cum laude". The final degree evaluation is expressed in one hundred and tenths (0-110 scale), the minimum grade is 66/110 and the maximum grade is 110/110. The calculation of the final grade of each candidate takes into account the average of the grades obtained in the subject exams, as well as the quality of the work performed in research or in the final thesis which is discussed in public before an exam commission.



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## **Busta n. 9**

1. La conferenza di servizi
2. Modalità di costituzione di un centro interdipartimentale di ricerca sulla base delle disposizioni del Regolamento generale dell'Università degli Studi di Milano
3. In order to accede to higher education courses in Italian institutions it is necessary to hold the "Diploma di Maturità". The "Diploma di maturità" is obtained after passing the relevant State Exam (called Maturity) which is accessed with a decision taken by the class council in the final scrutiny in the last class of a study course followed in a Liceo (Lyceum), Istituto tecnico (technical Institute) or Istituto professionale (professional Institute), and after a total of 13 years of schooling, divided into 5 years of primary school, 3 years of lower secondary school and the following 5 years of upper secondary school. The State Exam is structured in three written tests (in some cases four) and an oral component. The first two written tests are on a national level: one is common to all the study majors, while the second is specific to the major attended. The third written test depends on each exam commission. The oral test is based on the specific learning outcomes of the course and in relation to the subjects taught in the last year of study.

## **Busta n. 10**

1. La nullità del provvedimento amministrativo
2. Senato Accademico: convocazione e svolgimento della seduta
3. CIMEA has performed since 1984 its specific activity of information and advising on the procedures of qualifications recognition and on themes linked to Italian and international higher education and training. The principal objective of CIMEA is to further academic mobility in all aspects, facilitating the understanding of the elements of the Italian system and of foreign education and training systems and sponsor the principles of the Lisbon Recognition Convention on qualifications recognition. CIMEA owns an international document centre and specialised databases on foreign higher education systems, on the types of qualifications of every country and on the national legislation in terms of higher education. It supplies on average, via email, and free of charge, replies to around 20,000 enquiries on the theme of qualification recognition and evaluation every year, to Italian and foreign universities, university students, lecturers and researchers, international organizations, ministries, research institutes and Italian and foreign public bodies, institutions, companies and associations, Italian and European citizens, and citizens from all continents.

## **Busta n. 11**

1. L'accesso civico generalizzato
2. Le infrazioni e le sanzioni disciplinari per gli studenti ai sensi del Regolamento generale dell'Università degli Studi di Milano
3. Students who decide to study in Italy often find themselves thrown into a system and a culture very different from those of their own countries; they have to also deal with unfamiliar and sometimes complex bureaucratic procedures.

It was for this reason that the Welcome Desk of the International Students Office was created, a University service for students, doctoral students and interns who come to Milan for the first time. The service is also dedicated to those who already live in the city and need to verify the validity of academic qualifications obtained abroad in order to enrol in one of our courses.

The Welcome Desk is the reference point for all the initial necessities of your new adventure in Milan and at the university.

Milano, 27 luglio 2023



UNIVERSITÀ DEGLI STUDI DI MILANO

La Commissione

Dott. Eduardo Parisi Presidente

Dott.ssa Ilaria Bardoni Componente

Dott.ssa Chiara Rigamonti Componente

Sig.ra Rita D'Amico Segretaria