



UNIVERSITÀ DEGLI STUDI DI MILANO

Translation of Notice No.299 of 29 April 2021

For assignments of up to 5,000 euros

Selection code No.299

PUBLIC NOTICE TO ENTRUST COLLABORATION ASSIGNMENTS FOR RESEARCH SUPPORT ACTIVITIES FOR THE *BAWEU - Business and Welfare. Preferences and Collective Action in Europe* PROJECT

THE DIRECTOR / FACILITY MANAGER

HAVING REGARD TO Law No.168/1989;

HAVING REGARD TO article 7, paragraph 6, of Legislative Decree No.165/2001 of 30 March 2001, and subsequent amendments thereto;

HAVING REGARD TO article 81, paragraph 2.b, of the University of Milan Regulations for Administration, Finance and Accounting;

HAVING REGARD TO the Regulations to entrust intellectual assignments to third parties outside the University;

HAVING REGARD TO the resolution by the Department Director of 29 April 2021;

WHEREAS by notice registered with No.6152/2021 of 16 April 2021, the Director of the Department of Social and Political Sciences, Prof Roberto Pedersini, issued an internal notice aimed at recruiting a professional to fill the position referred to in the present public notice;

HAVING VERIFIED THAT it was not possible to find any unit of internal personnel to perform the service requested by this notice;

NOW THEREFORE DETERMINES AS FOLLOWS

An assessment procedure is announced to entrust a collaboration assignment in favour of the Department of Social and Political Sciences for research support activity to be carried out under the guidance of Prof Sabrina Colombo within the *BAWEU - Business and Welfare. Preferences and Collective Action in Europe* project, CUP code No.G44I20000620002.



Art. 1

The comparative assessment procedure, based on qualifications, is intended to select a person willing to enter into a private law contract for research support activities.

Specifically, the collaborator must achieve the following objectives:

- Empirical research in Germany of an institutional nature for the *BAWEU- Business and Welfare. Preferences and Collective Action in Europe* project funded by the Directorate General EMPLOYMENT of the European Commission, which deals with studying welfare needs from the point of view of companies.
- The collaborator shall support the research team working on the Italian case by carrying out research activities throughout Germany (mainly large cities), in particular by conducting interviews and collecting data and documents concerning welfare needs from the point of view of companies.

Activities to be carried out (job description):

- Supporting the Scientific Supervisor and the research team in carrying out the following activities:
 - Collection of literature in German and English on the topic;
 - Collection of institutional documents in German of business associations, trade unions, and governmental institutions;
 - Conducting qualitative interviews in German with the main national and local social actors (business associations, trade unions, and governmental institutions);
 - Support to the project survey regarding the translation of the questionnaire into German (from English).

Art. 2

The present collaboration shall be carried out personally by the selected applicant, in full autonomy, under no relationship of subordination, on a non-exclusive basis.

Art. 3

The present collaboration, lasting 12 months, provides for an overall gross compensation of 5,000.00 euros, gross of tax, social security, and welfare withholding to be paid by the Collaborator.

Art. 4

The following assessment criteria and requirements are deemed necessary to be taken into consideration:



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ADMISSION REQUIREMENTS:

- Native German speaker or German language proficiency at mother tongue level.
- Bachelor's and / or Master's Degree in International Relations or in economic-political subjects (or similar academic qualification earned abroad and recognized as equivalent to the Italian qualification by the competent academic authorities).

ASSESSMENT CRITERIA:

- Bachelor's and / or Master's Degree in International Relations or in economic-political subjects (or similar academic qualification earned abroad and recognized as equivalent to the Italian qualification by the competent academic authorities) (40 points);
- English language knowledge (40 points);
- Qualitative research skills on the topic of social institutions, industrial relations, and welfare (20 points).

Candidates must also enjoy civil and political rights; they must not have received criminal convictions, they must not be subject to preventive measures, civil decisions and administrative provisions registered in the criminal record, and they must also not be aware of being subjected to criminal proceedings. Those who are within the fourth degree of kinship or affinity - up to and including the fourth degree - with a professor attached to the department or facility requesting the post, or with the Rector, the General Manager or a member of the University Board of Directors, as well as, with reference to study or consultancy activities, with retired individuals who are already private or public workers, are not allowed to participate in this selection.

Art. 5

Selection is carried out based on the evaluation of the curricula vitae and requirements as provided for by article 4. Score is expressed in hundredths and applicants who will not have reached at least 60 points will not be deemed eligible. The present selection shall not result in any ranking based on merit.

Art. 6

Submitting an application for the selection referred to in this notice shall entail full acceptance of the terms and conditions laid down therein, as well as full awareness of the autonomous nature of the employment relationship.



Art. 7

Application forms must be submitted by no later than 24 May 2021 at **12:00** noon.

Application forms, duly signed, must be accompanied by a declaration of the qualifications held, a curriculum vitae in European format and all other records which the applicant may deem useful in relation to the qualifications which can be assessed.¹

Application forms must be submitted through one of the following methods:

a) **By certified email address (PEC)**

In PDF format to certified email address (PEC) unimi@postecert.it (quoting the following in the email subject line: **Application for self-employment assignment- Selection Code No.299 - Department of Social and Political Sciences**). The sending must be made exclusively from another certified email address.

Applicants are kindly requested to attach to their certified email message the duly signed application form including the relative annexes and a copy of a valid identity document in PDF format.

It should be noted that, by certified email, it is not possible to send attachments whose size is equal to or greater than 30 Megabytes. Applicants who need to send attachments that exceed this overall size limit must send a first email attaching their application form and specifying that any other annexes or part of them will be sent in subsequent emails, all to be sent within the deadline for application submission and always by PEC.

It should be noted that, pursuant to art. 6 of Presidential Decree No. 68/2005 of 11 February 2005, the validity of application submission via certified email is attested by both acceptance receipt and delivery receipt provided by the email client upon sending.

b) **By ordinary email (PEO) according to the same methods laid down in point a)**

Given the regulatory provisions on the containment and management of the COVID-19 epidemiological emergency, it is possible to send applications by ordinary email only if the applicant does not have a PEC address as referred to in point a). It should be noted that, when sending applications by ordinary email, senders must include the request for explicit confirmation of receipt from the recipient, which shall be filed as a delivery receipt and exhibited at the request of the University.

Art. 8

The Commission shall be appointed after the expiry date of the present public notice by resolution of the Department Director.

¹ Forms are available on this [page](#).



Art. 9

The winning applicant shall be required to sign a collaboration agreement unless the funding underlying the above project is revoked or not approved.

Art. 10

Pursuant to Legislative Decree No.196/2003 (Code regarding the protection of personal data) and subsequent amendments and additions thereto, as well as to EU Regulation No.679/2016 (General Data Protection Regulation, i.e. GDPR) and to art. 7 of the University Regulations regarding the protection of personal data, the University undertakes to respect the confidentiality of the information provided by the collaborator: all data provided will be processed only for purposes connected to and useful for the management of the collaboration, in compliance with the provisions in force. Thorough information is available on the following [page](#) of the University website. Please note that, according to the provisions laid down in Legislative Decree No. 33/2013 of 14 March 2013 on transparency, the curricula of the winners, as well as declarations regarding other assignments shall be published on the University website in the "Transparent administration" - "Consultants and collaborators" section.

Milan, 29 April 2021

THE DIRECTOR

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on 6 May 2021

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